

# Shawnee State University

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| AREA:    | UNIVERSITY-WIDE POLICY                | POLICY NO.:     | 5.04                |
|          |                                       | ADMIN. CODE:    | 3362-5-05           |
|          |                                       | PAGE NO.:       | 1 OF 1              |
|          |                                       | EFFECTIVE DATE: | 6/14/91             |
|          |                                       | RECOMMENDED BY: | President's Council |
| SUBJECT: | AFFIRMATIVE ACTION ADVISORY COMMITTEE | APPROVED BY:    |                     |

## 1.0 INTRODUCTION

Shawnee State University is obligated by law, executive orders and moral conviction to implement its Institutional Statement of Non-Discrimination. This policy establishes an Affirmative Action Advisory Committee and specifies its purpose, objectives and membership.

## 2.0 PURPOSE, OBJECTIVES AND COMPOSITION OF THE COMMITTEE

### 2.1 Purpose of the Committee

It shall be the purpose of the Affirmative Action Advisory Committee to serve as an advisory body to the Office of the President. The Committee shall assist Shawnee State University in fulfilling its responsibilities as outlined in its Institutional Statement on Non-Discrimination.

### 2.2 Objectives of the Committee

- 2.2.1 To call to the attention of the President problems and concerns of an institutional nature related to discrimination;
- 2.2.2 To write, review, and recommend to the President, when and where appropriate, policies and procedures needed to deter acts of discrimination;
- 2.2.3 To assist the Affirmative Action Coordinator, when requested by the President, in the investigation of allegations of discrimination;
- 2.2.4 To plan and conduct continuing education activities that will sensitize the Shawnee State University community on issues related to equal opportunity and affirmative action.

### 2.3 Committee Membership

The President shall appoint a seven-person committee, comprised of two faculty members (one with continuing contract status, one without), two staff members (represented and non-represented), two students, and the Affirmative Action Coordinator (ex officio). Members will serve for one-year terms and may be reappointed to a maximum of three terms to allow for continuity of membership. The chairperson of the Committee will be elected annually by its members.